

Part 1: Start Up

- ⌘ Tally Overview
- ⌘ Tally ERP 9 Installation
- ⌘ Starting Tally


Part 2: Manual Accounting

- ⌘ Accounting Concepts

Part 3: Basic Financial Accounts

- ⌘ Company Creation
- ⌘ Chart of Accounts
- ⌘ Account Masters
- ⌘ Voucher Entry
- ⌘ Reports
 - Final Accounts
 - Report Printing
 - Trail Balance
 - Day Book
 - Ledger Books
 - Sales /Purchase register
 - Outstanding Reports
 - Moving to New Financial Year

Part 4: Advanced Financial Features

- ⌘ Advanced Accounting Features
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- ⌘ Cost Category & Cost Centre
- ⌘ Voucher Types & Classes
- ⌘ Bank Reconciliation
- ⌘ Budget & Control
- ⌘ Foreign Currency
- ⌘ Queries

Part 5 : Data Maintenance

- ⌘ Security
- ⌘ Export of Tally Data
- ⌘ Import of Data
- ⌘ Tally ODBC
- ⌘ Tally Audit

Part 6: Basic Inventory

- ⌘ Inventory Masters
- ⌘ Inventory vouchers
- ⌘ Inventory reports
- ⌘ Invoice registers
- ⌘ Sales purchase Analysis
- ⌘ Stock journal reports

Part 7: Advanced Inventory


- ⌘ Advanced Inventory Features
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- ⌘ Price List
- ⌘ Excise Duty
- ⌘ Batch Details
- ⌘ Go down
- ⌘ Orders
 - Purchase Order
 - Sales orders
- ⌘ Delivery Chalanas
- ⌘ Rejection Notes

Part 8: Tax Accounting

- ⌘ Tax Deduct at Source
- ⌘ Value Added Tax
- ⌘ Central Sales Tax
- ⌘ Dealers Central Excise Duty
- ⌘ Service Tax
- ⌘ GST

Part 9: Payroll Accounting

- ⌘ Payroll Startup
 - ⌘ Payroll Voucher
 - ⌘ Payroll Reports
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⌘ Payroll Processing

Part 10: Other Features

- ⌘ Tally Configuration
 - ⌘ Tally Features
 - ⌘ Data Migration
 - ⌘ Cheque Printing
 - ⌘ Key Combination
 - ⌘ Inter Connectivity
 - ⌘ New Features of Tally.ERP9
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